



Dr. K.N Modi University, Newai

EVALUATION SYSTEM

Continuous Assessment

All courses undertaken by students during a semester are evaluated based on both an internal system of continuous assessment and the performance in the End Semester Examinations. The students are evaluated on class /tutorial participation, assignment work, lab work, class tests, mid-term tests, quizzes and end semester examinations, which contribute to the final grade awarded for the subject. Students will be notified at the commencement of each course about the evaluation methods being used for the courses and weightages given to the different assignments and evaluated activities.

In order to make the evaluation system similar and transparent with any of the globally reputed educational institutions the University has adopted the grading practices. Here marks obtained in the continuous assessment and end semester examination are added together and a 10-point grading system will be used to award the student with an overall letter grade for the course (subject).

Distribution of Marks

(i) Courses without Practical Components

(a)	Attendance, Class participation, Class Tests, Quizzes, Projects, Seminar etc. -	10 Marks	} 40 Marks
(b)	Two Assignments of 5 marks each (for each subject) -	10 Marks	
(c)	Midterm Test I	10 Marks	
(d)	Midterm Test II -	10 Marks	
(e)	End –Term Examination -	60 Marks	
Total		:	100 Marks

(ii) Courses with Practical Components only

Internal Practical Examination and Continuous Progress	50 Marks
End –Term Examination (Practical)	50 Marks
Total	: 100 Marks

Letter Grading System

Final evaluation of course is carried out on a TEN POINT grading system. Performance Grade and Grade Points are as shown below:

Table 1

Marks	Grade Value	Grade	Description
91 to 100	1	A	Out Standing
81 to 90	9	A	Excellent
71 to 80	8	A	Very Good
61 to 70	7	B	Good
51 to 60	6	B	Above Average
41 to 50	5	C	Satisfactory
Less than 41	0	F	Exposed
Absent in the University Final Examination	0	I	Incomplete

Note: In order to convert the SGPA and CGPA into percentile, multiply the same with the Conversion factor of 10.

A student who earns a minimum of 5 grade Point (C grade) in a course (subject) is declared to have successfully completed the course, and is deemed to have earned the credits assigned to that course. A course successfully completed cannot be repeated.

A student should have appeared for the end semester examination of the prescribed course of study (mere appearance in the continuous assessment test is not sufficient) to be eligible for the award of the degree in the course.

If a student is eligible for but-fails to appear in the end semester examination, he/she will be awarded an 'I grade (in complete) on the grade sheet. For all practical purposes an 'I 'Grade is treated as an 'F'.

If a student is not eligible to appear in the end semester examination owing to his/her not fulfilling the minimum attendance requirements, he may be permitted to re-register for those courses in which he/she had attendance shortage, at the next available opportunity.

Grade Point Average (SGPA) & Cumulative Grade Point Average (CGPA)

Each course grade will be converted into a specific number of points associated with the grade as mentioned in Table 1. Here points are weighted with the number of credits assigned to a course. The Grade Point Average (GPA) is the weighted average of grade points awarded to a student. The Grade Point Average for each semester will be calculated only for those students who have passed all the courses of that semester. The weighted average of GPA's of all semester that the student has completed at any point of time is the Cumulative Grade Point Average (CGPA) at that point of time.

CGPA up to any semester will be calculated only for those students who have passed all the courses up to that semester.

Calculation of SGPA and CGPA Example:

Table 2

Courses	Credits	Letter Grade	Grade Value	Credit Value	Grade Points
Mathematics	3	B+	7	3x7	21
Chemistry	3	A	8	3x8	24
Physics	3	A+	9	3x9	27
Language Lab	2	A	8	2x8	16
TOTAL	11	TOTAL	88		

$$\text{In this case GPA} = \frac{\text{Total Grade Points}}{\text{Credits}} = \frac{88}{11} = 8.0$$

Suppose the GPA's in two successive semesters are 7.0 and 8.0 with 26 and 24 course credits, then

$$\text{CGPA} = \frac{7 \times 26 + 8 \times 24}{26 + 24} = \frac{374}{50} = 7.48$$

After the results are declared, grade cards will be issued to each student which will contain the list of courses for that semester and the grades obtained by the student, as well as GPA of that

semester. However, a conversion factor of "10" will be included, enabling students and future employers for transforming CGPA into percentage of marks on par with the existing practices followed elsewhere.

Minimum Eligibility Requirements for promotion to the next academic year of study

A First year Student satisfying the below mentioned requirements is eligible to study in the 3rd Semester of next academic year.

“Pass with Minimum C Grade in Four Theory Papers & Pass in Four Laboratory Papers in the I & II Semester (Combined)”

A Second year Student satisfying the below mentioned requirements is eligible to study in the V Semester of the next academic year.

“Pass with Minimum C Grade in Four Theory Papers & Pass in Four Laboratory Papers in the III & IV Semester (Combined)”

A Third year Student satisfying the above mentioned requirements is eligible to study in the VII Semester of the next academic year.

“For Diploma Courses Pass with Minimum C Grade in Three Theory Papers in a year for promoting in Next Academic Year “

Proficiency

Extra-curricular activities as listed below will be available to the students of all programs. These activities will run in both semesters and are evaluated. Activities will be graded as Outstanding/Excellent/ Very Good/Good/ Above Average/ Satisfactory/Exposed/Incomplete.

The extracurricular activities are related to sports

Tennis	Athletics	Table Tennis
Badminton	Gymnastics	Chess
Throw Ball	Gardening	Organization & Management
Football	Electronics	Fine Arts & Paintings
Cricket	Social Service Club	Rovers & Rangers
Volleyball	Music and Dramatics	Model and Sculptures
Basketball	Debate	Equestrian Race
Kho - Kho	Robotics	Yoga & Meditation
Art & Photography Club	Cultural Club	Any other activity with prior approval

Guidelines for Submission of Assignment

Assignments (Theory)

Assignment means a set of tasks and/or numerical problems given to the student, on the basis of topics covered in the class as homework to be solved and submitted, within the time frame given by the faculty. The Date of Submission (DOS) has to be duly announced on the date it is given to the students and these details are clearly reflected in the Academic Calendar.

In a multiple-section course, the preparation, duplication and distribution is the responsibility of the *Course Coordinator*.

The Date of Submission (DOS) of an assignment should preferably be one *tutorial* hour of the subsequent week as far as applicable where tutorials are not scheduled, submission should be in the first lecture of the subsequent week.

Assignments should be limited, as far as possible, numerical type is able to give better comprehension of the course

The effective teaching for semester is generally of 14 weeks. A minimum of two assignments to be given in a semester. No assignment should be given in the last week of the semester.

The evaluation of numerical assignment will be through a test based on the assignment. The test would comprise of one of the questions from the assignment to be solved in the class. The following process may be adopted for the purpose

- a) Students should bring their own stationery including writing sheets
- b) No two students either shall get the same problem or students having got same exercise shall not sit next to each other
- c) Make sure they have submitted the assignment before the start of the test and that they are not copying.

Marks to be awarded to these assignments only if the assignment is submitted in time.

For theory oriented assignments the test can have questions based on the assignment. Make sure that there are multiple sets of questions to prevent copying. The comments on the assignments are mandatory. The marks are to be allotted to submission and test *separately*. The evaluated assignments/tests are to be shown to the students and are retained by the instructor. The evaluated assignments/test should have to be retained till the next assignment is evaluated. .

The assignment-based tests should be given on the Date of Submission (DOS). Only the students who have submitted the assignment on time should be allowed to take the test, otherwise, the student should be awarded ZERO marks for the same.

This procedure has to be announced and explained to the students in the very first class. The importance of timely submission of assignments should be explained.

B. Laboratory Assessments

In practical sessions, the student is taken to a laboratory and he/she shall perform a set of tasks on the given computer, equipment or on a setup comprising of devices or components. This includes on-the spot conduct of an activity to derive results and to report the findings.

A student will have to maintain a lab note book to record the experiments performed in the labs. The lab notebook should be maintained in the form of a lab manual, where (in general) the aim of the experiment, the observations, calculations, results and discussions are described. These should not have any description like 'method' etc, unless the method itself is the aim of the experiment.

Each lab work performed has to be verified by the respective teachers in the subsequent class. A student will be evaluated on every experiment/lab performed. The components of practical assessment are to be defined, notified to the student and to be strictly adhered to.

The records of the students attendance in the lab is to be maintained. The lab file record is evaluated for 10 marks and the attendance weightage will be again 10 Marks.